

## Volunteer Guide

- 1. Sign in at the front office to obtain a volunteer badge to wear.
- 2. Obtain a volunteer badge at the field tent to wear around your neck.
- **3.** Find your class's designated water table on the field near the tracks. Your teacher's name will be on a sign at the table. Set up your water/cups there.
- **4.** Find your class' designated post-run snack table on the cement away from the field. Your teacher's name will be on a sign at the table. Set up your snacks there. Tangerines and popsicles will be delivered to your snack table.
- **5.** Identify the track your class will be running on. There are two tracks.
- **6.** Obtain a Sharpie pen and head over to your assigned track with your other classroom volunteers. Volunteers will be stationed at fixed areas within the tracks and mark each lap run directly on the numbers on the backs of the t-shirts as students run by. Have fun, take photos!
- 7. At the conclusion of the run, gather your students for water at your class water table. Then, please promptly clean up all trash and belongings from your class' water table and move your class to your designated snack table for post-race snacks.

PLEASE NOTE: Other classes will be arriving to use the same water and snack tables after your class runs, so please be sure to promptly remove all belongings and trash from your designated water and snack tables at the completion of your class' designated time.